



DISCUSSION ITEMS

SUBJECT: Activity Summary to Date

DATE: March 6, 2008

PROJECT NAME: Pocantico Hills Central School District

PROJECT NO.: Project #06-2110

Currently in Schematic Design Phase Under way:

1. Began verifying field measurements and recording them onto base drawings
2. Collection and review of record documentation on file
3. Coordinating team efforts and assignments
4. Compiling required testing and soliciting firms to do the work
 - a. Soil borings for pool area
 - b. Geotechnical reports
 - c. Site survey and topography
 - d. Water pressure testing
 - e. Asbestos testing
5. Preliminary meetings with District on overall usage and design of spaces; including space allocations, adjacencies and general utilization of components.
6. Preliminary meetings with users of spaces begun to discuss general usage of current spaces and requirements;
 - a. Nurse- Nurse's office
 - b. Shop teacher- Shop area
 - c. Principal- General and office area
 - d. General, elevator, lift,
7. Preliminary discussions of overall system components;
 - a. roofing systems
 - b. basic HVAC



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In the next month:

8. Preliminary meetings with users of spaces to discuss general usage of current spaces and requirements;
 - a. Library
 - b. Auditorium
 - c. Art - computer graphics
 - d. Home and careers
 - e. Science
9. Complete building verifications and sizing in areas of impact and record onto documents
10. Begin testing
11. Generate first design concepts of each area and review options.
12. Further discussions on infrastructure components; lightning protection, roofing, HVAC system, exhaust systems, A/C, geothermal review, electric panels, etc.