

**BOARD OF EDUCATION
POCANTICO HILLS CENTRAL SCHOOL DISTRICT
599 Bedford Road
Pocantico Hills
Sleepy Hollow, New York 10591**

Discussion Meeting
Tuesday, April 28, 2009

The Discussion Meeting of the Board of Education of the Pocantico Hills Central School District was held on Tuesday, April 28 at 7:02 p.m. in the School Library, Bedford Road, Sleepy Hollow, New York.

With no objection from the Board, President Robert Balog called the Discussion Meeting to order at 7:02 p.m. **CALL TO ORDER**

On a motion by Trustee John Conrad, seconded by Trustee David Wilens and passed 5-0 the Board opened the Executive Session at 7:02 p.m. to discuss PHTA & CSEA contracts. **EXECUTIVE SESSION**

On a motion by Trustee David Wilens, seconded by Trustee John Conrad and passed 5-0 the Board adjourned the Executive Session at 7:47 p.m. **ADJOURNMENT OF EXECUTIVE SESSION**

With no objection from the Board, President Robert Balog called the Discussion Meeting to order at 8:12 p.m. **CALL TO ORDER**

Present: Robert Balog, President
Katherine Yu, Vice President
John Conrad, Trustee
Maurice Curran, Trustee
David Wilens, Trustee **ROLL CALL**

Also Present: Freddie D. Smith, Superintendent
Jay Scotto-Friedman, Assistant Superintendent

Absent: Gina L. Downes, District Clerk

Elected Officials: Members of the New York State Legislators, Governor's and Town of Greenburgh offices were present to respond to questions from Community and Board Members. A presentation was made by Lee Kyriacou, Executive Director, Office of Real Property Services in Albany. This portion of the meeting ended at 9:50 p.m. **SPECIAL PRESENTATION**
Elected Officials

Hearing from those Present: There were no comments from the community. **HEARING FROM THOSE PRESENT**

Approval of Minutes: On a motion by Trustee John Conrad, seconded by Trustee David Wilens and passed unanimously 5-0 the Board voted by consent agenda the following minutes: April 14, 2009 - Business Meeting and April 20, 2009 – Special Meeting. **APPROVAL OF MINUTES**
April 14, 2009
April 20, 2009

Financial Reports: On a motion by Trustee John Conrad, seconded by Vice President Katherine Yu and passed unanimously 5-0 the Board voted and approved the following financial reports by consent agenda: **FINANCIAL REPORTS**

Treasurer's Report – February 2009 and March 2009
Warrant Report # 8 & 9
Revenue Status Report – March 31, 2009
Budget Status Report – March 31, 2009
Bond Payments – April 28, 2009
Claims Auditor Report – October 1, 2008 – December 31, 2008
Claims Auditor Report – Corrective Action Plan – December 31, 2008

Policy Review: This has been postponed to the May 11, 2009 meeting.

Goals: This has been postponed to the May 11, 2009 meeting.

Adoption of BOCES 2009/2010 Estimated Administrative Budget: On a motion by Trustee John Conrad, seconded by Vice President Katherine Yu and passed unanimously 5-0 the Board voted and approved the following resolutions by roll call vote:

BE IT RESOLVED, that it is hereby moved that the 2009-2010 Estimated Administrative Budget for the Southern Westchester Board of Cooperative Educational Services in the amount of \$8,375,445 be approved.

Robert Balog, President – YES
Katherine Yu, Vice President – YES
John Conrad, Trustee – YES
Maurice Curran, Trustee – YES
David Wilens, Trustee – YES

Adoption of Two (2) Trustees to Serve on the BOCES Board: On a motion by Trustee John Conrad, seconded by Vice President Katherine Yu and passed unanimously 5-0 the Board voted and approved the following resolutions by roll call vote:

BE IT RESOLVED, that it is hereby moved that two votes be cast, one for Richard Glickstein and one for James E. Miller to serve as Trustees on the Southern Westchester BOCES Board of Educational Services for the time period July 1, 2009 through June 30, 2012.

Robert Balog, President – YES
Katherine Yu, Vice President – YES
John Conrad, Trustee – YES
Maurice Curran, Trustee – YES
David Wilens, Trustee – YES

CSEA Holiday Schedule: On a motion by Vice President Katherine Yu, seconded by Trustee John Conrad and passed unanimously 5-0 the Board voted and approved the 2009-2010 CSEA Holiday Schedule as follows:

Article 9.1 HOLIDAY OBSERVANCE of the C.S.E.A. contract expiring on June 30, 2011 guarantees 15 paid holidays per year on days when school is closed. The 15 days include the 12 holidays listed in the contract plus 3 floating holidays as determined by the school calendar.

OLD BUSINESS

Policy Review
Goals

NEW BUSINESS

Adoption of BOCES
2009/2010 Estimated
Administrative
Budget

Adoption of
Two (2) Trustees to
Serve on the BOCES
Board

CSEA Holiday
Schedule

Donation

2009

- 1. July 3, 2009 Independence Day
- 2. September 7, 2009 Labor Day
- 3. October 12, 2009 Columbus Day
- 4. November 11, 2009 Veterans Day
- 5. November 26, 2009 Thanksgiving Day
- 6. November 27, 2009 Day after Thanksgiving
- 7. December 25, 2009 Christmas Day

2010

- 8. January 1, 2010 New Year’s Day
- 9. January 18, 2010 Martin Luther King
- 10. February 15, 2010 President’s Day
- 11. April 2, 2010 Good Friday
- 12. May 31, 2010 Memorial Day

- 13. Floater
- 14. Floater
- 15. Floater

The three floating holidays will be selected by each individual and will require the approval of the administration.

Donation: On a motion by Vice President Katherine Yu, seconded by Trustee Maurice Curran and passed unanimously 5-0 the Board voted and approved the following resolution: Donation

BE IT RESOLVED, that the Pocantico Hills Board of Education accept a donation of two Logitech Quick Cam Web Cameras valued at \$68.70 from Terry Hongell for use in the school.

Room 229 Renovation Bid: On a motion by Trustee Maurice Curran, seconded by Vice President Katherine Yu and passed unanimously 5-0 the Board voted and approved the following resolution: Room 229 Renovation Bid

	Foremost Development	NAC	NIKKO
Proposal 1	\$71,250	\$68,900	\$57,064*

*Contract agreed to reduction in bid price of \$5,000 resulting in bid amount of \$52,064.

BE IT RESOLVED, that the Pocantico Hills Central School District Board of Education award the bid to the lowest responsible bidder meeting specifications for Proposal #1 renovation to Room 229 to NIKKO Construction Corp. in the amount of \$52,064.

Policy Review - #6700: On a motion by Trustee John Conrad, seconded by Trustee Maurice Curran and passed unanimously 5-0 the Board voted and approved the changes made to Policy #6700 (Purchasing). Policy Review – #6700

Corrective Action Plan: On a motion by Trustee Maurice Curran, seconded by Vice President Katherine Yu and passed unanimously 5-0 the Board voted and approved the Corrective Action Plan in response to the 2007-2008 audit management letter. Corrective Action Plan

Spring Coach Stipends: On a motion by Trustee John Conrad, seconded by Trustee David PERSONNEL

Wilens and passed unanimously 5-0 the following Spring Coach stipends:

Spring Coach
Stipends

Mario Suarez – Girls Softball - \$3,140
Laura Garrido – Girls Softball - \$3,140

ELO – Winter 2008/2009 After School Program Instructors: On a motion by Trustee John Conrad, seconded by Trustee David Wilens and passed unanimously 5-0 the Board voted and approved the following:

ELO – Winter
2008/2009 ASP
Instructors

<u>Activity</u>	<u>Name</u>	<u>Amount</u>
Indoor Activities	Mrs. Doane	\$65 per session not to exceed \$390
	Mrs. Marples	\$65 per session not to exceed \$390
After School Wii	Mrs. Marples	\$65 per session not to exceed \$390
Dance Party	Ms. Stanton	\$65 per session not to exceed \$390
Homework Cl.	Mrs. Occhicone	\$65 per session not to exceed \$780
Homework Cl.	Mrs. Sbarra	\$65 per session not to exceed \$390
Homework Cl.	Mrs. Arturo	\$65 per session not to exceed \$715
Great Cookie Bakeoff	Mrs. Marples	\$65 per session not to exceed \$390
Great Cookie Bakeoff	Mrs. Doane	\$65 per session not to exceed \$390
Computer Free Time	Mrs. Morgan	\$65 per session not to exceed \$780
Scrapbook	Mrs. Fitzpatrick	\$65 per session not to exceed \$390
Get Fit Have Fun	Mrs. McCann	\$65 per session not to exceed \$780
Scatter	Mr. Suarez	\$65 per session not to exceed \$390
	Dr. Palombo	\$65 per session not to exceed \$390
Weird Science	Mrs. Fitzpatrick	\$65 per session not to exceed \$390
	Ms. DiStefano	\$65 per session not to exceed \$390
Basketball 101	Ms Peterson	\$65 per session not to exceed \$325
Hip Hop	Miss Rubeo	\$65 per session not to exceed \$390

Appointment – Summer Camp Secretary: On a motion by Trustee Maurice Curran, seconded by Trustee David Wilens and passed unanimously 5-0 the Board voted and approved the following appointment:

Appointment –
Summer Camp
Secretary

Name: Sharon Rubeo
Title: Summer Camp Secretary
Term: March 1, 2009 through September 30, 2009
Rate: \$16.64 – Monitor Rate (subject to change after July 1, 2009 with Board of Education approval)

Tenure: This was postponed to the May 11, 2009 meeting.

Tenure

Child Rearing Leave: On a motion by Trustee Maurice Curran, seconded by Trustee David Wilens and passed unanimously 5-0 the Board voted and approved the following child rearing leave as follows:

Child Rearing
Leave

Name: Michelle Fitzpatrick
Effective Date: May 22, 2009
Return Date: October 19, 2009

Discussion/Planning for Future Meetings:

- Next Board Meeting: Monday, May 11, 2009 – Public Hearing on Proposed School Budget.

**DISCUSSION/
PLANNING FOR
FUTURE MEETINGS**

- LCOR Update.
- Update on After School Program with Dr. Margaret Olson (June 8, 2009).
- Update on Board Retreat outcome with Dr. Eddie Fergus (May 26, 2009).
- Discussion on Sports programs for the 2009/2010 season (May 11, 2009).

On a motion by Trustee John Conrad, seconded by Vice President Katherine Yu and passed unanimously 5-0 the Board moved to Executive Session at 11:00 p.m. to discuss personnel.

**EXECUTIVE
SESSION**

On a motion by Trustee John Conrad, seconded by Vice President Katherine Yu and passed unanimously 5-0 the Board adjourned the Executive Session at 11:30 p.m.

**ADJOURNMENT
FROM EXECUTIVE
SESSION**

Respectfully submitted,
Gina L. Downes
District Clerk

Robert Balog, School Board President

Date: _____

Gina L. Downes, District Clerk

Date: _____